

Minimum Standards for Family Child Care Homes Registered with Child Care Choices



_____	_____	1. The provider is at least 18 years of age and has a minimum of six (6) months experience in caring for children (either as a parent or in another contact).
yes	no	
_____	_____	2. The provider will send to Child Care Choices and have available for the parent to review, a letter signed by a physician attesting that she/he is in good physical and mental health and able, from the physician's perspective, to care for children, and that the provider is free from TB and other communicable diseases. In addition, any other adults in the home who will have regular contact with children will also have physician letters for parent review and TB tests. The medical letter and TB test shall be updated at least once every three years.
yes	no	
_____	_____	3. The caregiver demonstrates through a criminal records check that she/he has never pleaded guilty to or been convicted of a felony or child abuse/neglect or found by the courts to be the cause of a child needing protective custody. The caregiver, and each person 18 years of age or older residing in the home, shall sign a statement, on the form provided by Child Care Choices, attesting that they have not been convicted of or pleaded guilty to a felony or any other offense relating to child abuse or neglect or found by the courts to be the cause of a child needing protective custody
yes	no	
_____	_____	4. The caregiver attests that that no person under the age of 18 resides in the home who has been adjudicated a delinquent child.
yes	no	
_____	_____	5. The provider agrees to reach an agreement with parents regarding a discipline policy, and agrees not to use physical punishment or harsh discipline in handling behavior problems with children. Child Care Choices encourages a positive approach to discipline.
yes	no	
_____	_____	6. The provider agrees to care for no more than six (6) children at any given time, including the provider's own children under six years old. The provider agrees to care for no more than three (3) children under the age of two years, including the provider's own children
yes	no	
_____	_____	7. The provider agrees to allow parents to inspect the home for safety precautions. The provider agrees to remove any safety hazards from both the indoor and outdoor premises frequented by the children. The inspection would include, but not be limited to, repairing loose floor boards, removing peeling and /or accessible lead paint, placing all toxic and dangerous substances out of children's reach, removing sharp objects and surfaces, keeping fans out of reach, and removing all other obvious safety hazards.
yes	no	
_____	_____	8. The provider agrees to take preventive steps to insure the safety of the children in her care. This must include installation of smoke detectors, coverage of electrical outlets, provision of fire extinguishers in kitchen and other appropriate areas, providing flashlights or other emergency lighting, and an emergency evacuation plan (with alternative routes where appropriate).
yes	no	
_____	_____	9. All floors (levels) on which the children will be cared for will have two (2) exits to the outside. One exit may be a window.
yes	no	
_____	_____	10. The provider's home is well maintained in compliance with residential building codes
yes	no	
_____	_____	11. The provider agrees to complete forms (provided by Child Care Choices) about each family:
yes	no	
		a. a medical release, signed by the parent, to permit emergency medical care;
		b. name and phone number of the child's physician
		c. phone numbers where parent(s) can be reached
		d. names and phone numbers of at least two (2) additional persons authorized by the parent to care for the child in the event of an emergency or illness; and
		e. the home provider will use Child Care Choices forms and have them signed by the parent for dispensation of any medication - prescription or non-prescription - provided by the parent and for permission to transport the child..

yes	no	12. The provider agrees to have a working telephone, and posted by that phone, have the numbers for fire, police, and poison control.
yes	no	13. The provider agrees that at no time will children be left unattended or in the care of a minor, and will notify parent of any change in care arrangements or substitute provider
yes	no	14. The provider agrees to have first aid supplies and is knowledgeable about first aid procedures.
yes	no	15. The provider attests that she/he will not be under the influence of alcohol or narcotics while caring for children nor behave in a manner to impair her/his ability to care for children nor will anyone who frequents the provider's premises or lives there
yes	no	16. The provider agrees not to discriminate against families/children because of sex, race, creed, national origin, or disability.
yes	no	17. The provider agrees to provide an environment and activities, including materials and toys, conducive to the development of all ages of children in care. Activities will be planned and implemented that build children's physical, social, emotional, creative, intellectual, and language development. A daily routine will be planned that incorporates both quiet and active times and allows for comfortable napping and outdoor activities near the home.
yes	no	18. The provider agrees to serve well-balanced, nutritious meals in quantities that meet the needs of the children's developmental stages and length of stay in care.
yes	no	19. The provider agrees to complete the eight-hour Health and Safety in Family Day care training offered by Child Care Choices within a year after listing with the agency.
yes	no	20. The provider agrees to obtain written permission to release children to anyone other than the custodial parent.
yes	no	21. The provider agrees to be available for a home visit conducted by the Child Care Choices staff.
yes	no	22. The provider agrees to report immediately any noticeable signs of abuse/neglect which may include marks, bruises or burns on a child to Children's Services and/or the Police Department.
yes	no	23. The provider will work out a plan with each parent for substitute care when she is sick or otherwise unavailable.
yes	no	24. The provider agrees to provide proof that appropriate vaccinations have been obtained for dogs, cats, and other pets.
yes	no	25. The provider will not be involved in other employment or activities that interfere with caring for children
yes	no	26. The provider agrees to follow all State of Ohio laws regarding car seats, restraints, and insurance
yes	no	27. The provider agrees to send in copies of all certificates and in-service forms not taken through Child Care Choices
yes	no	28. The provider agrees to report to Child Care Choices any significant changes to my child care home
yes	no	29. The provider agrees to keep all guns, ammunition, and other dangerous sporting equipment locked up
yes	no	30. I understand that Child Care Choices recommends that I obtain home/business liability insurance

To the best of my knowledge, the information I have given on the application is correct and I meet all of the minimum standards for inclusion on the Child Care Choices registry. I further give my permission to allow Child Care Choices to share this information with persons requesting it. I understand that any false information or failure to meet the requirements would be grounds for immediate termination of my registration, and any parent using my services may be notified. I understand that it is the responsibility of the parents to verify all information, contact references, and make their decisions about placing their child in my child day care home. I do give my permission to allow Child Care Choices and the parents using the registry to verify any information on this form, including, but not limited to, checking with references, the Department of Human Services (Welfare), a police check, or a site visitation.

Provider Signature

Date

COMPLAINT POLICY: Should there be a complaint against a child care provider, this is the policy that will be followed. This document is shared with parents and providers under many circumstances within CCR&R services:

Child Care Choices is not a regulatory agency, but we believe it is important to support the quality of child care in the community by maintaining an effective system for documenting and responding to complaints.

Child Care Choices will accept complaints in oral or written form, by telephone, 667-1799, 773-9944, or toll free at 1-866-966-1799; by fax at (937) 667-0819. We will take complaints from parents or other concerned individuals regarding child care providers included on our registry list. Complaints will be recorded and handled in a confidential manner according to established procedures. We will accept anonymous complaints.

Child Care Choices staff will notify licensing and/or child abuse and neglect authorities when appropriate. We encourage the caller to report to the proper authorities also when the circumstances of the complaint dictate additional intervention.

I have read and understand Child Care Choices' complaint policy regarding child care providers.

Provider Signature

Date

Please return this application to:

Child Care Choices
4817 State Route 202
Tipp City, Oh 45371

Please call (937) 667-1799 with any questions.